

Sustainability Program Manager

Welcome to the National Asphalt Pavement Association (NAPA), where we lead the charge in advancing the asphalt pavement industry across the nation. Representing over 1,100 companies, NAPA plays a pivotal role in shaping sustainable transportation infrastructure for thriving communities and commerce. Our mission is rooted in leadership, stewardship, and member engagement, driving innovation and excellence in asphalt pavement technologies.

Why we need you (WWNY)

NAPA's success hinges on our ability to champion sustainability within the asphalt pavement industry. As our Sustainability Program Manager, you will spearhead critical initiatives to integrate sustainability principles into our operations. Your leadership will ensure effective utilization of our Emerald Eco-Label EPD software, fostering industry-wide adoption and compliance. By enhancing our environmental footprint and promoting responsible practices, you will help pave the way for a sustainable future in transportation infrastructure. Without your expertise, we risk missing opportunities to lead by example and meet the evolving needs of our members and stakeholders.

Here's what you'll be doing (HWYBD)

In this role, you will:

- Manage and optimize NAPA's sustainability programs, with a focus on the Emerald Eco-Label EPD software and its integration within the asphalt pavement industry.
- Provide expert guidance and support for software users, ensuring effective functionality and enhancing user experience.
- Coordinate software updates and enhancements to meet industry standards and regulatory requirements.
- Develop and implement audit programs to monitor and maintain compliance with sustainability guidelines and best practices.
- Serve as a liaison for the EPD Program Governance Subcommittee, fostering collaboration and driving governance initiatives.
- Collaborate with internal teams and external stakeholders to promote sustainable practices and initiatives across the industry.

You need these qualifications (YNTQ)

To excel in this role, you should possess:

- A bachelor's degree in a relevant field such as Engineering, Environmental Science, or Business Administration.
- Minimum of 3 years of experience in sustainability program management, software implementation, or related fields within a technical environment.

- Strong technical understanding and proficiency in EPD software tools and sustainability principles.
- Demonstrated project management skills, including scope definition, testing, and implementation.
- Excellent communication skills essential for training, user support, and effective marketing of sustainability initiatives.
- Experience in audit program development and governance processes, ensuring adherence to compliance standards.
- Ability to collaborate effectively with diverse stakeholders, both internally and externally.
- Willingness to travel occasionally for meetings and conferences as needed.

It would be nice if (IWBNI)

While not required, the ideal candidate may also have:

- Familiarity with financial review and transaction processing related to program management.
- Previous experience in the asphalt or construction industry, particularly with sustainability initiatives.
- A passion for environmental stewardship and driving positive change through sustainable practices.

We look forward to receiving your application! Please submit your resume to HR@AsphaltPavement.org and include a tailored cover letter that highlights your interest in NAPA and how your background aligns with our mission to advance sustainable transportation infrastructure.

This position is located in our Greenbelt, MD office. Remote work is allowed up to two days a week. One of the three in-office days must be Tuesday.

We will begin reviewing applications on September 3, 2024.

There's one more, very important thing. We are an equal opportunity employer committed to diversity, equity, and inclusion in our workforce. We celebrate differences and strive to create an inclusive environment where everyone can thrive. If you require accommodations during the application process, please contact us at HR@AsphaltPavement.org.